



Friends of the Jefferson Schools

Recognition Program



SCHOOL DISTRICT OF JEFFERSON

206 S. Taft Avenue, Jefferson, WI 53549 • (920) 675-1000 • Fax (920) 675-1020

Friends of the Jefferson Schools

Mission Statement:

The School District of Jefferson, in partnership with our community, provides an environment of excellence and opportunity for all students to achieve their dreams.

Purpose

To recognize and honor contributions of individuals, businesses, and community groups who, through volunteer services or other donations, significantly contribute to fulfilling the mission of the School District of Jefferson.

Eligibility

Individuals, businesses, community groups (including parent groups) that have contributed significantly during the current school year are eligible for this award. Past recipients are eligible. District personnel, school board members, and members or relatives of the selection committee are not eligible.

Nominating Procedure

Any member of the school district family, including but not limited to school district personnel, school board members, parents, or community members, may complete a nomination form. The nomination procedure will be publicized in staff bulletins, school newsletters, and the newspaper of record about sixty days prior to the recognition event.

Nomination forms will be available from the School District Office throughout the year. Nominations should be submitted to the Superintendent's Office no later than thirty days prior to the recognition event.

Selection Committee

The selection committee shall be comprised of one representative from each school and one representative from the District Office. The committee shall be chaired by a School Board member appointed by the Board President.

The selection committee will meet to select honorees approximately 25 days prior to the recognition event. Honorees will be notified by mail at least 21 days prior to the event.

Recognition Event

Honorees will be selected *once* a year and recognized at the regular Board of Education meeting in *June*. Friends of the Jefferson Schools will receive a plaque recognizing each honoree's contribution.

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Nominee Information

Name of Individual, Business, or Community Group _____
Address _____
City/State/Zip _____
Phone Number _____
If a Business or Group, please provide a contact person: _____

Please specify how the nominee has contributed significantly to fulfilling the mission of the School District of Jefferson in the following three areas:

I. Dedication to the school community through voluntary contributions for the betterment of the School District and/or its students

Use
additional
sheet(s) if
necessary.

II. Enriching the lives of students over an extended period of time by exceptional service

III. Commitment to affecting positive change in the School District of Jefferson

Individual or Group Completing this Nomination Form

Name _____
Address _____
Phone Number _____

Submit forms to the Superintendent's Office, 206 S. Taft Avenue, Jefferson, WI 53549
Phone (920) 675-1000 • Fax (920) 675-1020