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**SCHOOL DISTRICT OF JEFFERSON
JEFFERSON, WISCONSIN**

**MINUTES
POLICY AND COMMUNITY ENGAGEMENT COMMITTEE
September 13, 2010**

The Policy and Community Engagement Committee of the Board of Education of the School District of Jefferson met on Monday, September 13, 2010 in the Jefferson High School Library. Chairperson Thompson called the meeting to order at 6:49 p.m. with Committee members Pupanek and Hollenberger present.

Approval of August 9, 2010 Committee Minutes: A motion to approve the August 9, 2010 minutes of the Policy and Community Engagement Committee as presented was made by Mrs. Pupanek, seconded by Mr. Hollenberger. The motion passed on a unanimous voice vote.

POLICY DEVELOPMENT TOPIC:

Review of Revised Board of Education Self-Assessment Survey: Mrs. Pupanek reviewed the work completed on the revised survey and the rationale for the various questions/categories. Committee feedback included:

- The administrators will be asked to review and solicit feedback
- The personal self-assessment piece will remain
- Committee likes the layout of document
- Rating scale of 1-4
 - o Should an action plan follow any low scores?
 - o Does there need to be a zero for items that can truly be answered no?
- This is a rough draft – much more detailed review is necessary

Committee members looked at the first two sections – Vision and Mission and Educational Standards - and the suggested changes were noted. Additional comments, questions, suggestions will be forwarded to Mr. Swartz for discussion at the next committee meeting.

COMMUNITY ENGAGEMENT TOPIC:

No topics for this meeting

Discussion of Possible Topics for Future Meetings:

- District and Board Goals
- Use of district website for High School building information

A motion to adjourn was made by Mrs. Pupanek, seconded by Mr. Hollenberger. The motion passed on a voice vote.

ADJOURNMENT: 7:26 p.m.

BOARD OF EDUCATION

Pati Fitzgerald, Board Secretary