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**SCHOOL DISTRICT OF JEFFERSON
JEFFERSON, WISCONSIN**

**MINUTES
POLICY AND COMMUNITY ENGAGEMENT COMMITTEE
June 14, 2010**

The Policy and Community Engagement Committee of the Board of Education of the School District of Jefferson met on Monday, June 14, 2010 in the Jefferson High School Library. Chairperson Thompson called the meeting to order at 8:33 p.m. with Committee members Pupanek and Hollenberger present.

Approval of May 10, 2010 Committee Minutes: A motion to approve the 5-10-2010 minutes of the Policy and Community Engagement Committee as presented was made by Mrs. Pupanek, seconded by Mr. Hollenberger. The motion passed on a unanimous voice vote.

POLICY DEVELOPMENT TOPICS:

Discussion of Policy IE – Elementary Class Size and Policy JECC/JECD – Assignment of Students to Schools and Classes: Mr. Swartz reviewed policies relative to elementary class size and the Administrative Action Plan to Reduce Class Size for 2010-11.

The anticipated enrollment in the 3rd and 4th grades next year may necessitate the need to assign any new enrollees to East even if the family lives in the West enrollment area or vice versa. Administrators will consider the following when assigning students:

- * Geographic considerations
- * Timing of enrollment
- * Sibling considerations

All attempts will be made to keep class sizes below the recommended maximums.

First Reading of Revised Board Policy JHCC – Communicable Diseases:

Second Reading of Policy IGAK – Reading/Language Arts Instruction (Revised): A motion to approve Board Policy IGAK – Reading/Language Arts Instruction as presented and forward for Full Board approval was made by Mr. Hollenberger, seconded by Mrs. Pupanek. The motion passed on a unanimous voice vote.

Review of Policy AFA – Board of Education Self-Assessment for Potential Changes: Committee members reviewed the policy on board self-assessment. Any recommended revisions will be discussed at the July committee meeting.

Update on Administrative Revisions to Guidelines for Board Policy JHCCA - Head Lice: Mr. Nolan reviewed the changes to the Head Lice Policy Guidelines.

COMMUNITY ENGAGEMENT TOPICS:

No topics for this meeting.

Discussion of Possible Topics for Future Meetings:

Policy BFA – self assessment

A motion to adjourn was made by Mrs. Pupanek, seconded by Mr. Hollenberger. The motion passed on a voice vote.

ADJOURNMENT: 9:10 p.m.

BOARD OF EDUCATION

Secretary, Pati Fitzgerald