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**SCHOOL DISTRICT OF JEFFERSON
JEFFERSON, WISCONSIN**

**MINUTES
POLICY AND COMMUNITY ENGAGEMENT COMMITTEE
February 8, 2010**

The Policy and Community Engagement Committee of the Board of Education of the School District of Jefferson met on Monday, February 8, 2010 in the Jefferson Middle School Library. Chairperson Thompson called the meeting to order at 5:00 p.m. with Committee members Buth and Pupanek present.

Approval of January 11, 2010 Committee Minutes: A motion to approve the 1/11/10 minutes of the Policy and Community Engagement Committee as presented was made by Mr. Buth, seconded by Mrs. Pupanek. The motion passed on a unanimous voice vote.

COMMUNITY ENGAGEMENT TOPICS:
none

POLICY DEVELOPMENT TOPIC:

Second Reading of Proposed New Board Policy IE – Elementary Class Size: Mr. Swartz clarified the reasons this policy was sent back to committee. He noted that the written guidelines define the district’s maximum class size guidelines as recommended by the Class Size Task Force. The intent is to let the community know that the district is committed to keeping elementary class sizes low. Discussion followed, including:

- Action plans, when necessary, will be written by the administration
- The enrollment of the affected grade will be considered when formulating action plans
- The intent is not to create more committees, but rather to address needs as they arise
- If staffing is affected, such as the hiring of additional paraprofessionals, the Board will review the action plan(s)
- Projected enrollments for 2010-2011 were discussed briefly

Following the discussion, a motion to forward Board Reference Code IE-R – Guidelines for Establishing Elementary Class Size to the full Board for a first reading - subject to approval from district legal consul regarding the language as written and potential bargaining consequences – was made by Mr. Buth, seconded by Mrs. Pupanek. The motion passed on a unanimous voice vote.

First Reading of 2010 Summer School Handbook: Mr. Howard briefly explained some course changes planned for the 2010 Summer School. He noted the change of location for the golf classes.

The description “auditorium parking lot” will be changed to better define the location of the preferred parking lot for student pick up.

Review of Expulsion Related Policies and Procedures: Discussion on this topic included:

- Currently, it is an arbitrary decision made by the superintendent along with building administrators whether or not to bring a student before the Board for an expulsion hearing.
- Mr. Thompson stated that under the current policy, it is possible for two students to be treated differently for the same offense. One could be brought for an expulsion hearing, and the other put on a pre-expulsion behavioral contract.
- Right now, how a student is handled is an arbitrary administrative decision. If the policy were re-written, students guilty of the same offense would be treated the same.

- 1 ▪ Mr. Nolan explained that the guidelines for implementation of Policy JFCH – Alcohol and Other Drug
- 2 Use by Students were expressly written to allow administrative discretion at the request of a previous
- 3 Board. The previous Board did not want to have every single student violation of the student alcohol and
- 4 other drug abuse policy to be brought for an expulsion hearing.
- 5 ▪ The current policy encompasses both drugs and alcohol. Some Board members believe drugs and
- 6 alcohol should be defined separately, with separate consequences. Every situation is different, and
- 7 should be examined individually.
- 8 ▪ Currently, there is a group reviewing the co-curricular code of conduct at the high school. This code ties
- 9 in closely with the drug/alcohol policy.
- 10 ▪ There is no longer a Student Assistance Program Coordinator – reference to this position should be taken
- 11 out of the policy.
- 12 ▪ Mr. Thompson stated that he has been in situations where members of the public have made reference to
- 13 Jefferson High School as a ‘drug school.’ He would like the expulsion policy to require that all students
- 14 found with illegal drugs be brought before the Board for an expulsion hearing. He would like the
- 15 administrative discretion to be removed from the policy
- 16 ▪ Some committee members would like input from the current administration on this policy. They would
- 17 like to review the policy in general.

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19 **Discussion of Possible Topics for Future Meetings**

- 20 Eagle logo
- 21 Marketing Plan
- 22 Public Relations & Cable channel use

23
24 A motion to adjourn was made by Mrs. Pupanek, seconded by Mr. Buth. The motion passed on a voice vote.

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26 ADJOURNMENT: 5:56 p.m.
27 BOARD OF EDUCATION
28 Secretary, Pati Fitzgerald